



COLLEGE COUNCIL MEETING
Thursday, October 11, 2007
Admin #109, 3:00 p.m. – 5:00 p.m.
DRAFT

Members: C. Castillo, W. Chenoweth, R. Claassen, ~~R. Covington~~, C. Espinosa-Pieb, R. Griffin, A. Guevara, J. Hawk, S. Heffner for R. Hansen, L. Jeanpierre, L. Jenkins, ~~A. Khanna~~, A. Kramer, A. LaManque, S. Larson, A. Lin, B. Murphy, ~~Ø. Patton~~, R. Sami, M. Spatafore, J. Swensson, M. Winters
Guests: K. Moberg

I. Introductions and Burning Issues *Handout #1*

Newly-elected College Council members were introduced for the academic year '07-'08.

II. The College Council minutes of June 14, 2007 were approved by consensus *Handout #2*

It was noted that A. Lin was present at the June 14, 2007 meeting.

III. De Anza College Resolution in honor of Dr. Judy Miner

College Council unanimously approved the resolution for the appointment of Dr. Judy Miner at Foothill College. A suggestion was made to add a line of text to reflect college council's endorsement.

IV. Enrollment Update

Kathleen Moberg, Dean of Admissions and Records provided an enrollment update and reported that overall enrollment is up 3.4% in headcount and 4.9% in terms of WSCH. In addition, VA enrollment has increased to 110 compared to 70 in Spring 07. She also announced a new partnership with the AVANTI Foundation which works 20-40 high school students in providing financial and academic assistance for at risk students in possibly transferring to De Anza College. Our focus on retention efforts seem to be having a positive impact.

A. LaManque distributed an enrollment report and provided an update based on year-to-year comparisons with regards to enrollment status, location/zip code, student type, and time of day. He provided further analysis with estimated FTES trends by quarter from 2004-2008. The analysis indicates that De Anza will need to increase 3% in resident "local" FTES and 13% for Job Corps FTES in winter and spring to get back to the 2005-06 De Anza base. Foothill's Fall 2007 enrollment is also up, which should help in achieving the District enrollment targets. It was noted that it may be difficult to sustain the fall enrollment growth in the winter and spring quarters given that new student enrollment grew less than continuing student enrollment.

Foothill is up approximately 4% and DA is getting back to building the enrollment base of 4. It was noted that although the International students and Job Corps are up that these are volatile groups with regards to enrollment.

M. Spatafore and L. Jenkins distributed the new outreach brochure, De Anza College – Your Guide.

IV. Budget Updates – One Time Augmentation *Handout #3*

J. Hawk distributed a document outlining the consolidated budget overview and proposed 75% allocation which was approved by college council. She explained the funding of the augmentation (ending balances from 05-06, float due to several open positions and 2% growth) which would become available once approved.

Assumptions:

- Augmentation is in an effort to regain losses from prior years
- 1 time monies
- growth (results in state allocations for faculty and staff)

V. De Anza Technology Plan

Handout #4

W. Chenoweth presented the revised Technology Plan for review and approval. A motion was made to change the document to reflect the years 2007-2010. College Council approved the technology plan by consensus.

VI. Technology Task Force Vision

Handout #5

W. Chenoweth provided the revised Technology Task Force Vision for review which was approved by College Council.

VII. Instruction Planning and Budget Team Recommendation

Handout #6

W. Chenoweth provided a document outlining IPBT recommendations. The document raises questions of clarity and he would like to update the governance website as it hasn't been updated for 3 years.

Discussion followed regarding shared vs. participatory governance and the different groups on campus. J. Hawk raised the Campus Budget Team as an example of a governance group which has a specific charter and defined roles. The CBT serves as an advisory group to the College Council.

Discussion Points:

- How does one become a shared governance group?
- What is the process?
- Each governance group has a charter
- Oral tradition? What is the process? Formal rules but not based on constitution.
- Each governance group has a charter
- What's the difference with a Task Force – shorter duration? Decisions through different shared governance groups?
- Senates are not a governance group
- How does a budget get approved? What's the process?
- IPBT requests – is there a better way?
- What is the policy/process for resource allocation?
- There is an accreditation section focused on shared governance
- Strategic Planning Initiative budget allocations different from PBTs. Confusion resulted.
- CEAG and Tech Task Force – where do these groups fit in terms of shared governance. They are not chartered as such.
- How best to govern this?

Next Steps:

- Bring back charters from accreditation visit
- Need a descriptive map which provides flow chart
- Process question – giving thought to accountability/orientation purposes. How a bill becomes a law? Calendar or key dates for program reviews.

10/25 Progress report
Address the structure of governance

VIII. Burning Issues, Quick News and Wrap Up

- Check with Marisa for RFP for innovation grants
- Gore reception and VPAC groundbreaking events have resulted in identification of new community groups
- Kudos to the marketing department for new bus, radio, ad campaigns
- In the next 3 months, we will be purchasing a new EIS system. Vendors will be here the last week of October/1st week of November. Please plan to visit and provide feedback.