

## **FW: AP - new board policy?**

Paula Norsell

**Sent:** Tuesday, April 25, 2017 11:18 AM

**To:** Carolyn Holcroft

**Cc:** Isaac Escoto

Hi Carolyn,

Thanks for forwarding the Chancellor's Office letter. Currently, the only policy or procedure that mentions Advanced Placement credit is [AP 4235 Credit by Examination](#). I sent a query to Jane Wright, who manages the Policy and Procedure Service at CCLC, to find out if a new template is available. Her reply follows:

Paula,

Our legal team at Liebert Cassidy Whitmore has analyzed the memo from Pam Walker in the CCC Chancellor's Office and believe that she uses the term "policy" in the general sense of the word rather than intending districts to actually develop a board adopted policy. It appears the latest information from the CCCCCO regarding advanced placement credit is a process or a philosophical change at the CCCCCO.

Thus, our legal team believes there is no need for the development of a board policy or an administrative procedure as these advanced placement credit details are more appropriately addressed by revisions in college/district **processes, protocols, guidelines**, etc. This information can certainly be clarified for students by codifying it on a webpage and/or in campus publications as deemed most appropriate.

Regards,

Jane

**Dr. Jane B. Wright**

Director, Policy & Procedure Services

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Maybe we should look at incorporating the state Chancellor's Office language into the credit by examination procedure. Let me know what you think. See you Friday.

Kindly,

Paula

=====  
Paula Norsell

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**From:** Carolyn Holcroft  
**Sent:** Friday, April 21, 2017 12:45 PM  
**To:** Paula Norsell  
**Cc:** Isaac Escoto  
**Subject:** AP - new board policy?

Hi Paula,

We recently received this letter from the Chancellor's Office regarding college credit for AP exams. It seems that each district must develop a uniform policy for awarding credit, so we thought we'd better get on it. Do you know whether there is CCLC language for this yet? (I'd think there would be?)

Kind regards,  
CH

Carolyn Holcroft, B.S.N., Ph. D.  
Professor - Biological Sciences  
Academic Senate President  
Foothill College  
12345 El Monte Road  
Los Altos Hills, CA 94022

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Remember always that you not only have  
the right to be an individual, you have an  
obligation to be one. - Eleanor Roosevelt

## CALIFORNIA COMMUNITY COLLEGES

## CHANCELLOR'S OFFICE

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DATE: March 30, 2017

TO: Chief Executive Officers  
Chief Business Officers  
Chief Instructional Officers  
Chief Student Services Officers  
Academic Senate Presidents

FROM: Pamela D. Walker, Ed.D.  
Vice Chancellor, Educational Services

SUBJECT: Policy Change: Advanced Placement Credit

AA 17-20  
VIA E-MAIL

On September 23, 2016, Assembly Bill (AB) 1985 Advanced Placement Credit (2016, Williams) was signed into law by Governor Brown. This law requires the Chancellor of the California Community Colleges, in collaboration with the Academic Senate of California Community Colleges, to develop and require each community college district to begin adoption and implementation of a uniform policy, regarding Advanced Placement (AP) Credit. To the extent that they conflict, current title 5, section 55052 "Advanced Placement Examinations" has been superseded by AB 1985. For your convenience, the text of AB 1985 is attached to this policy as Appendix A.

In accordance with the law, the policy is that any student who passes a College Board AP examination with a minimum score of three in a subject matter similar to that of the AP Examination, the student will be awarded credit in a general education area. Each community college is required to post the most recent AP credit policy on its website.

#### AP POLICY LANGUAGE FOR GENERAL EDUCATION CREDIT

Colleges shall award General Education Area credit as shown on the CCC AP GE List. For General Education Requirements refer to title 5 § 55063.

If the college does not have a course similar in content to the AP Examination, then the college shall award credit for the indicated GE Area as shown on the California Community College AP List. If there is no GE Area that fits the AP Examination, the college may award elective credit. This policy does not address course-to-course awarding of AP credit as that is a local decision made by the appropriate discipline faculty.

**California Community College General Education Advanced Placement (CCC GE AP) List:**  
Advanced Placement score of 3, 4, or 5 is required for general education certification.

<u>AP Examination</u>	<u>CCC GE Areas</u>	<u>Minimum Semester Units</u>
Art History	Humanities	3
Biology	Natural Sciences	4
Calculus AB	Language and Rationality	3
Calculus BC	Language and Rationality	3
Calculus BC/AB Subscore	Language and Rationality	3
Chemistry	Natural Sciences	4
Chinese Language and Culture	Humanities	3
Comparative Government and Politics	Social/Behavioral Sciences	3
Computer Science A	N/A	3
Computer Science Principles	N/A	3
English Language & Composition	Language and Rationality	3
English Literature & Composition	Language and Rationality or Humanities	3
Environmental Science	Natural Sciences	4
European History	Social/Behavioral Sciences or Humanities	3
French Language and Culture	Humanities	3
German Language	Humanities	3
Human Geography	Social/Behavioral Sciences	3
Italian Language and Culture	Humanities	3
Japanese Language and Culture	Humanities	3
Latin	Humanities	3

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<u>AP Examination</u>	<u>CCC GE Areas</u>	<u>Minimum Semester Units</u>
Macroeconomics	Social/Behavioral Sciences	3
Microeconomics	Social/Behavioral Sciences	3
Music	Humanities	3
Physics 1	Natural Sciences	4
Physics 2	Natural Sciences	4
Physics C mechanics	Natural Sciences	4
Physics C electricity/magnetism	Natural Sciences	4
Psychology	Social/Behavioral Sciences	3
Seminar	N/A	0
Spanish Language and Culture	Humanities	3
Spanish Literature and Culture	Humanities	3
Statistics	Language and Rationality	3
Studio Art – 2D Design	N/A	3
Studio Art – 3D Design	N/A	3
Studio Art – Drawing	N/A	3
U.S. Government and Politics	Social/Behavioral Sciences	3
U.S. History	Social/Behavioral Sciences or Humanities	3
World History	Social/Behavioral Sciences or Humanities	3

## Appendix A

**SECTION 1.** The Legislature finds and declares all of the following:

(a) It is the intent of the Legislature to establish a uniform Advanced Placement (AP) credit policy for general education within the California Community Colleges. It is the intent of the Legislature that the Chancellor of the California Community Colleges, in collaboration with the Academic Senate for the California Community Colleges, consider, when adopting the uniform policy, granting course credit to a pupil who passes an Advanced Placement examination with a minimum score of three.

(b) Studies consistently find that pupils who earn AP exam scores of three and higher are likely to demonstrate multiple measures of college success.

(c) The lack of a uniform AP credit policy often serves as an academic and financial barrier for students enrolling in California Community Colleges and is a transfer obstacle for many pupils.

**SEC. 2.** Article 9 (commencing with Section 79500) is added to Chapter 9 of Part 48 of Division 7 of Title 3 of the Education Code, to read:

### **Article 9. Advanced Placement Credit**

**79500.** (a) The office of the Chancellor of the California Community Colleges shall, in collaboration with the Academic Senate for California Community Colleges, do both of the following:

(1) Commencing January 1, 2017, begin development of, and each community college district subsequently shall begin adoption and implementation of, a uniform policy to award a pupil who passes an Advanced Placement examination course credit for California Intersegmental General Education Transfer Curriculum, California State University General Education Breadth, or local community college general education requirements, as appropriate for the pupil's needs, in a course with subject matter similar to that of the Advanced Placement examination.

(2) Periodically review and adjust the policy adopted pursuant to subdivision (a) to align it with policies of other public postsecondary educational institutions.

(b) If the policy to be adopted pursuant to subdivision (a) is not implemented for the entering class in the fall 2017 academic term, the California Community Colleges shall adopt and implement, commencing with the 2017–18 academic year, the Advanced Placement policy adopted by the California State University.

(c) Each community college campus shall post on its Internet Web site the most recent policy adopted pursuant to this section.



Book	Administrative Procedures
Section	Chapter 4 - Academic Affairs (including former Article 6 - Instruction and Curriculum)
Title	Credit by Examination
Number	AP 4235
Status	Active
Legal	<a href="#">California Code of Regulations, Title 5, Section 55050</a>
Adopted	June 14, 2013
Last Revised	May 22, 2015
Origin	formerly AP 6030
Office	College Presidents

1. Discipline faculty, through the college's established curricular processes and procedures, shall determine if a course is eligible for credit by examination.
2. A list of all courses eligible for credit by examination shall be maintained by the Office of Instruction and included in the College Catalog.
3. The nature and content of the examination or other cumulative assessment shall be determined solely by the faculty in the discipline that normally teach the course for which credit is to be granted. The faculty shall determine that the examination or other cumulative assessment adequately measures mastery of the course content as set forth in the course outline of record (Title 5, 55050 (c)).
4. The faculty may accept an examination or other cumulative assessment conducted at a location other than the community college for this purpose (Title 5, 55050 (c)). For example, standardized exams regulated or prescribed by the State of California for specific occupational areas, Advanced Placement Exams, etc.
5. The student's academic record shall be clearly annotated to reflect that credit was earned by examination (Title 5, 55050 (e)).
6. Grading shall be according to the regular grading scale approved by the governing board (Title 5, 55023) except that a student shall be offered a pass/no pass option if that is ordinarily available for that course. (Title 5, 55050 (f)).
7. A student who earns credit by examination for a particular course shall not be allowed to subsequently earn credit by exam for any other course that normally precedes that course in a pre-requisite sequence.
8. Units earned by credit by examination shall not be counted in determining the quarter hours in residence required by the associate degree (Title 5, 55050 (g)). Units earned through credit by exam are not considered for Financial Aid, Scholarship, or Veteran Services eligibility and payments.
9. Registration and fees: Students will be registered for a Credit by Examination section of the course created specifically for this purpose. Students who take the examination or cumulative assessment must pay a fee for service equal to the usual per unit enrollment fees for the course, but exclusive of any fee-based supplies. Fees for credit by examination are non-refundable. (Title 5, 55050 (h)).

10. The maximum number of units awarded by credit by examination or cumulative assessment shall be limited to 30 units in the district.

[See Board Policy 4235 Credit by Examination](#)

Approved by the Chancellor's Advisory Council 6/14/13  
Renumbered 5/22/15 (formerly AP 6030)

Last Modified by Paula J Norsell on August 4, 2015