

**The Coronavirus Aid, Relief and Economic Security Act Higher Education Emergency Relief Fund  
Emergency Financial Aid Grants to Students  
Reporting for Student Portion of the CARES Act Emergency Relief Fund**

The Coronavirus Aid, Relief and Economic Security Act (“CARES Act”) of March 27, 2020, directs institutions receiving CARES Act funding to submit a report to the Secretary of Education describing the use of funds distributed from the Higher Education Emergency Relief Fund (“HEERF”).

The CARES Act requires institutions to use no less than 50% of the HEERF allocation received from the CARES Act to provide Emergency Financial Aid Grants to students for expenses related to the disruption of campus operations due to coronavirus (including eligible expenses under a student’s cost of attendance such as food, housing, course materials, technology, health care and child care).

On April 9, 2020, the Department published documents related to the Emergency Financial Aid Grants, including a [letter](#) from Secretary Betsy DeVos, a form [Certification and Agreement](#) for signing and returning by institutions to access the funds, and a list of [institutional allocations](#).

1. An acknowledgement that the institution signed and returned to the Department the Certification and Agreement and the assurance that the institution has used, or intends to use, no less than 50% of the funds received under Section 18004(a)(1) of the CARES Act to provide Emergency Financial Aid Grants to students.

**De Anza College signed and submitted the Certification and Agreement form on Friday, April 17, 2020.**

2. The total amount of funds that the institution will receive or has received from the Department pursuant to the institution’s Certification and Agreement [for] Emergency Financial Aid Grants to Students.

**De Anza College received \$3,617,629 to be distributed as Emergency Financial Aid Grants to Students.**

3. The total amount of Emergency Financial Aid Grants distributed to students under Section 18004(a)(1) of the CARES Act as of the date of submission (i.e., as of the 30-day Report and every 45 days thereafter).

**As of May 21, 2020: \$74,570**

4. The estimated total number of students at the institution eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965 and thus eligible to receive Emergency Financial Aid Grants to students under Section 18004(a)(1) of the CARES Act.

**While HEERF-student share dollars are not considered Title IV financial aid, The Department of Education’s April 21, 2020 guidance states that students must meet requirements in Section 484 of the Higher Education Act of 1965 in order to receive HEERF emergency grants. The total number of students eligible to receive Emergency Financial Aid Grants is approximately 10,250 (based on number of students we have awarded Title IV aid).**

5. The total number of students who have received an Emergency Financial Aid Grant to students under Section 18004(a)(1) of the CARES Act.

**May 21, 2020: 128**

6. The method(s) used by the institution to determine which students receive Emergency Financial Aid Grants and how much they would receive under Section 18004(a)(1) of the CARES Act.

**The College used the following criteria to determine eligibility:**

- **Submit Emergency Fund Application**
- **Completed a FAFSA application**
- **Title IV eligible under Section 484 of the Higher Education Act of 1965:**
  - US Citizen or Eligible Non-Citizen
  - Registered with Selective Service (males only)
  - Valid Social Security Number
  - High School Diploma, GED, or completion of high school in an approved home school setting
  - Be enrolled or accepted for enrollment in an approved degree or certificate program
  - Not be enrolled in elementary or secondary school
  - Be making Satisfactory Academic Progress (SAP)
  - Submit Statement of Educational Purpose (if applicable)
  - Not be in default on Title IV grants or loans
  - Actively enrolled at the time of application and disbursement in a minimum of 0.5 units

**The College used the following criteria to determine award:**

Provide emergency financial aid grants to students for expenses related to the disruption of campus operations due to coronavirus (including eligible expenses under a student's cost of attendance such as food, housing, course materials, technology, health care, and child care).

7. Any instructions, directions, or guidance provided by the institution to students concerning the Emergency Financial Aid Grants.

**De Anza College took the following steps to ensure compliance in awarding and disbursing CARES Act Emergency Funds to students**

- **April 24, 2020: Updated the Emergency Funds application to be in line with CARES Act requirements**
- **May 4, 2020: First disbursement released to students**