

**MINUTES**  
**DASB SENATE MEETING**  
**Wednesday, February 06, 2002**  
**4:30 pm**  
**Student Council Chambers**

**Call to Order**

Shirin Darbani called meeting to order at 4:35 p.m.

**Roll Call**

<b>Name</b>	<b>Present</b>	<b>Absent</b>	<b>Late</b>	<b>Left Early</b>
1. Farid Alhadi	X			
2. Jittaun Batiste	X			
3. Rafael Beyer	X			
4. Anthony Choice	X			
5. Joyce Chun	X			
6. Kimberly Cofer	X			
7. Shirin Darbani	X			
8. Jennifer de Leon	X			
9. Cassandra Flores	X			
10. Rami Gasim	X			
11. Shazib Hassan	X			
12. Sulaiman Hyatt	X			
13. Ju Kang	X			
14. Ahmed Khatib	X			
15. Diana La	X			
16. Shira Leeder	X			
17. Shari Letafet	X			
18. Karie Marlin		X		
19. Melecia Navarro	X			
20. QuynhChi Nguyen	X			
21. Neil Parekh	X			
22. Colin Pickel	X			
23. Jessiree Primitivo	X			
24. Christina Schranz	X			
25. Usman Shakeel	X			
26. Evan Tang	X			
27. Alice Tsui	X			
28. Taban Zarrinnaal	X			

Excused

**Approval of Minutes**

Wednesday, January 30, 2002

Ahmed Khatib moved to approve the minutes as amended.

Christina Schranz seconded the motion.

Motion to approve the minutes as amended passed unanimously.

### **Burning Issues**

Sulaiman Hyatt gave his time on the floor to Justine Wong, a math instructor, who went to refund a book for a statistics course. She was denied a full refund; she was charged a 10% restocking fee, even though the book was unopened and the class hadn't started yet.

Melecia Navarro wanted to add an issue regarding the Curriculum Development Facilitator to the agenda as a discussion/action. A handout resolution was provided.

QuynhChi Nguyen moved to add the issue regarding the Curriculum Development Facilitator to the agenda.

Rami Gasim seconded the motion.

Usman Shakeel moves to add an item to the consent calendar regarding the approval of \$745 for one student from the Israeli Club to travel to Washington, D.C.

Sulaiman Hyatt makes an amendment to add both issues to the agenda: the motion adding the Curriculum Development Facilitator to the agenda, and approval of \$745 for one student from Israeli Club to travel to Washington, D.C.

Discussion Occurred.

Ju Kang moved to end discussion.

Ahmed Khatib seconded the motion

Motion to end discussion passed unanimously.

Vote to add both to agenda 22 yes, 1 no vote, 1 abstention, motion carries.

Sulaiman Hyatt relayed the appreciation of the Golf Coach to the Senate for the golf bags.

Ju Kang commented that it was the Senate's responsibility, for the large campus, to keep student's expectations and keep things consistent and fair.

QuynhChi Nguyen commented that there is a problem with guests in the Senate Offices, and that the senators should stay with their guests while they are in the office.

Shirin Darbani commented that members shouldn't talk during the Senate Meetings and not to pass notes during the Senate Meetings. Also, to be on time for meetings and to ask for permission to leave the chambers.

Shira Leeder commented that she brought in a card for Klaus Dehn's retirement.

QuynhChi Nguyen commented that a sign-up sheet was being passed around for the T-shirt sizes for everybody.

Anthony Choice moves to add an item to the consent calendar, which is to approve Anthony Choice to the Finance and Curriculum Committees.

Rafael Beyer seconds the motion.

Jittaun Batiste moves to end discussion.

Colin Pickel seconds the motion

Vote to add item to consent calendar passes unanimously.

Ju Kang moves to add an item to the consent calendar, which is to approve Ju Kang to the Diversity and Events, and Planning Committees.

Anthony Choice seconds the motion.

Jessiree Primitivo moves to end discussion.

Colin Pickel seconds the motion.

Motion to end discussion passes unanimously.

Motion to add item to consent calendar passes unanimously.

### **Consent Calendar**

1. Approve Jennifer de Leon to the DASB Administration Committee.
2. Approve Shazib Hassan to the DASB Technology Committee.
3. Approve Jennifer de Leon to the DASB Technology Committee.
4. Approve Evan Tang to the DASB Administration Committee.
5. Approve Joyce Chun as the Vice Chair of the DASB Marketing & Communications Committee.
6. Remove Neil Parekh from the DASB Budget and Finance Committee.
7. Remove Kimberly Cofer as the Vice Chair of the DASB Diversity and Events Committee.
8. Approve Jessiree Primitivo to the DASB Student Rights and Services Committee.
9. Approve Shari Letafet to the DASB Administration Committee.
10. Approve Kimberly Cofer to the DASB Administration Committee.
11. Approve Quynh Chi Nguyen to the DASB Marketing and Communications Committee.
12. Approve Shazib Hassan to the DASB Diversity and Events Committee.
13. Approve Rami Gasim to the DASB Travel Committee.
14. Remove Quynh Chi Nguyen from DASB Travel Committee.
15. Approve Colin Pickel as the CalSACC representative from De Anza.
16. Remove Jittaun Batiste from the Classified Senate.
17. Approve Shari Letafet to the College Council.
18. Approve Jennifer de Leon to the College Services Planning and Budget Team.
19. Approve Jessiree Primitivo to the College Services Planning and Budget Team.
20. Remove Sulaiman Hyatt from the Curriculum Committee.
21. Approve Jittaun Batiste to the Diversity Advisory Council.
22. Remove Diana La from the Educational Technology Advisory Committee.
23. Approve Jennifer de Leon to the Educational Technology Advisory Committee.
24. Approve Christina Schranz to the Facilities Committee.
25. Approve Ahmed Khatib to the Facilities Committee.
26. Remove Neil Parekh from the Health Advisory Committee.
27. Approve Sulaiman Hyatt to the Instructional Planning and Budget Team.
28. Remove Ahmed Khatib from the Student Services Planning and Budget Team.
29. Remove Colin Pickel from the Transportation/Parking Committee.
30. Approve Shazib Hassan to the Transportation/Parking Committee.

Ahmed Khatib pulls #9 from consent calendar because Shari Letafet because she has already been added last week.

Kim Cofer moves to remove #10 from the consent calendar because she didn't want to be on the committee anymore.

Sulaiman Hyatt moves to remove #27 from consent calendar because he thought he had signed up for a different committee.

Ahmed Khatib moves to add an item to the consent calendar, the item is to add Jessiree Primitivo to Administration Committee.

QuynhChi Nguyen seconds the motion.

Colin Pickel moves to end discussion.

Shari Letafet seconds the motion.

Motion to end discussion unanimous.

Motion to add Jessiree Primitivo to Administration Committee to the consent calendar passes unanimously.

Melecia Navarro pulls #12 from consent calendar because there were not any spaces to add.

Jennifer de Leon pulls #18 from the consent calendar due to a scheduling conflict.  
 Jessiree Primitivo pulls #19 from the consent calendar due to a scheduling conflict.

Ahmed Khatib moves to approve the consent calendar as amended.  
 Shira Leeder seconds the motion  
 Motion to approve consent calendar passes 21 yes, 1 no votes.

Jittaun Batiste moves to approve \$745 for one person from the Israeli Club to go to a conference in Washington, D.C.  
 Colin Pickel seconds the motion.  
 Shazib Hassan moves to amend the motion to the proper amount of \$372.50, half of the full cost.  
 Usman Shakeel seconds the motion.  
 Ahmed Khatib moves to end discussion  
 Jittaun Batiste seconds the motion.  
 Motion to end discussion passes 21 yes, 2 no votes.  
 Motion to approve \$372.50 for Israeli Club conference in Washington, D.C. passes unanimously.

**Business**

DISCUSSION/ACTION – 1<sup>st</sup> Vote

31. New Funding for Men’s Basketball

This item is to discuss and approve new funding for Men’s Basketball in the amount of \$3,568 from Summer/Fall Special Allocations, account # 41-52110, and \$1,432 from Winter/Spring Special Allocations, account # 41-52130, for practice gear and team uniforms.  
 Presenter: Rafael Beyer

Time limit: 10 minutes

QuynhChi Nguyen moved to approve new funding for Men’s Basketball in the amount of \$3,568 from Summer/Fall Special Allocations, account # 41-52110, and \$1,432 from Winter/Spring Special Allocations, account # 41-52130, for practice gear and team uniforms.  
 Taban Zarrinnaal seconds the motion.  
 Ahmed Khatib moves to end discussion.  
 Motion to end discussion passes 16 yes, 4 no, and 3 abstention votes.

Name	Approve	Disapprove	Abstain
1. Farid Alhadi	X		
2. Jittaun Batiste			X
3. Rafael Beyer	X		
4. Anthony Choice	X		
5. Joyce Chun	X		
6. Kimberly Cofer	X		
7. Shirin Darbani	-	-	-
8. Jennifer de Leon	X		
9. Cassandra Flores			X
10. Rami Gasim	X		
11. Shazib Hassan	X		
12. Sulaiman Hyatt	X		
13. Ju Kang		X	
14. Ahmed Khatib	X		

15. Diana La	X		
16. Shira Leeder	X		
17. Shari Letafet	X		
18. Melecia Navarro		X	
19. Quynh Chi Nguyen	X		
20. Neil Parekh	X		
21. Colin Pickel	X		
22. Jessiree Primitivo	X		
23. Christina Schranz	X		
24. Usman Shakeel	X		
25. Evan Tang	X		
26. Alice Tsui	X		
27. Taban Zarrinnaal	X		

Motion to approve new funding for Men's Basketball for practice gear and team uniforms passes 21 yes, 2 no, 2 abstention votes.

#### DISCUSSION/ACTION

##### 32. Diversity Account Allocations

This item is to distribute funds to various diversity accounts.

Presenter: Melecia Navarro

Time limit: 25 minutes

Ahmed Khatib moves to approve the distribution of funds to various diversity accounts.

Sulaiman Hyatt seconds the motion.

Jittaun Batiste moves to end discussion.

Ju Kang seconds the motion.

Motion to end discussion passes unanimously.

Motion to approve the distribution of funds to various diversity accounts passes 23 yes, 0 no, and 2 abstention votes.

There was a 10-minute recess while the Senate Meeting was moved to Conference Room A.

#### DISCUSSION/ACTION

##### 33. Curriculum Development Facilitator

This item is to discuss the future of the Curriculum Development Facilitator.

Presenter: Melecia Navarro

Melecia Navarro yielded her time to Cynthia Kaufman, the Curriculum Development Facilitator, who described her job and the issues she is having hiring a full-time replacement. The Curriculum Development Facilitator works with the faculty to train them to be more culturally sensitive and aware. This person will aid the curriculum as well, to be more sensitive. The district, however, might not find a replacement, and the DASB Senate should pass a resolution to support this position to the college council.

Discussion Occurred.

Sulaiman Hyatt moved to approve the resolution that appears at the bottom of the handout:

“Therefore be it resolved that, the DASB reaffirms that the position must be advertised this academic year, and filled for the Fall of 2002.”

Shari Letafet seconded the motion.

Discussion Occurred.

QuynhChi Nguyen moved to end discussion.

Jennifer de Leon seconded the motion.

Motion to end discussion passes 16 yes, 1 no votes.

Motion to approve resolution on the handout passes 20 yes, 1 no votes.

#### INFORMATION

##### 34. Budget Proposals

This item is to present the proposed 2002-2003 DASB Budget to the Senate.

Presenter: Rafael Beyer

Time limit: 15 minutes

New budget handed out.

Rafael Beyer commented that members should review this new budget, and the binders that are in the offices, and bring questions next week. If anyone has any questions during the week, they should ask the people on the Finance Committee. There were changes to the way the athletic money was distributed; it is now divided by each team that travels receiving \$172.50 per athlete.

John Cognetta commented that everyone should bring his or her copies next week.

Shirin Darbani mentioned that the budget is lower than last year, so things had to be cut.

#### INFORMATION/DISCUSSION

##### 35. Office Use

This item is to discuss the office usage because it is getting out of hand!

Presenter: Melecia Navarro

Time limit: 10 minutes

Melecia Navarro commented that everyone should brainstorm, and agree on the proper office use etiquette.

Usman Shakeel commented that the rules should be strict, but there is no way for them to be enforced.

Kim Cofer mentioned that for the rules to be useful, they have to be agreed on by everyone.

Shazib Hassan suggested that there be written rules to follow for office use.

Ju Kang volunteered to make the written rules.

Usman Shakeel proposed to get the names of the people who always have visitors, and have them kick out the visitors.

Discussion Continued.

Shirin Darbani ended the discussion because the time limit was reached.

#### **Business Reports**

Usman Shakeel commented that the Travel Committee met, and approved 50% of the amount requested by the Israeli Club for conference. And that the Massage Club, and the Salsa Club, will be brought to Senate next week.

Kim Cofer commented that the new meeting time for the Student's Rights & Services Committee is on Mondays after the Leadership class, and that the current goals are Aneela Haider's scantron and quickscore project, and Jittaun Batiste's leadership goal.

Neil Parekh commented that the Technology Committee, with thanks to Shazib Hassan, Dennis Shannakian, Jennifer de Leon, have chosen a scanner. And they will hire a webmaster for the website.

Shirin Darbani commented that there was no agenda but the budget next week.

Rafael Beyer commented that the Finance Committee has approved some things, and the balances now stand: \$13,173.00 in Capital, \$17,393.00 in Winter/Spring pending approval, and there is no money in Summer/Fall. There were also a few changes to the Finance Code, which will be going to the Administration Committee.

Taban Zarrinnaal passed out the T-shirt size sign-up sheet, which will be ordered next week, along with the nametags, and the business cards were also ordered. Also needed were the meeting times for the VPs for a bulletin board.

Usman Shakeel added that there is a Foothill ASFC meeting Thursday the 7<sup>th</sup> at 1:30, and he needs another person to be on it, to get information on elections, see Usman Shakeel for more information.

Ahmed Khatib commented that the Administration Committee met on Tuesday, and they finalized the Agent Code, which was added to the bylaws.

### **Introduction/Approval of Prospective Senators**

Christina Smith – 3<sup>rd</sup> meeting

Steven Emami– 1<sup>st</sup> meeting

There was a question and answer period for Christina Smith.

Melecia Navarro moved to approve Christina as a senator.

Christina Schranz seconded the motion.

Ju Kang moved to end discussion.

Diana La seconded the motion.

Motion to end discussion passed 19 yes, 4 no votes.

Motion to approve Christina Smith as a senator passed 21 yes, 0 no, and 2 abstention votes.

### **Announcements/Informational Reports**

Shirin Darbani announced that the Election Committee tomorrow is at 8:30 am. to 10:30 am. and the meeting place is to be determined.

Jennifer de Leon announced that the Senator of the Week is QuynhChi Nguyen.

Anthony Choice suggested the possibility of moving next weeks Senate meeting to Conference Room A.

Les Leonardo announced that on February 14<sup>th</sup>, the Board of Trustees will be selecting a new trustee member 9am-5pm, at Foothill College, in the district offices.

Christina Smith was sworn in as a new senator.

### **Appreciation Period**

Appreciation given.

### **Adjournment**

Shirin Darbani adjourned the meeting at 6:20 pm.

Submitted By

Bryan Dillon

DASB Senate Secretary

Approved Wednesday February 13<sup>th</sup>, 2002