



MINUTES
DASB FINANCE COMMITTEE MEETING
Monday, October 13th, 2014
3:30 PM
Student Council Chambers A

Call to Order

Roll Call

	Present	Absent	Late	Left Early	Excused
<u>Rhea Goveas</u>	<u>X</u>				
<u>Julia Malakiman</u>			<u>X 3:35</u>		
<u>Melaine</u>	<u>X</u>				
<u>Nehal Desai</u>	<u>X</u>				
<u>Quang Nguyen</u>			<u>X 3:32</u>		
<u>Arjun Gadkari</u>	<u>X</u>				

Public Announcements

Please note: Members of the public are limited to two minutes.

Guests: Nisha Pollayil; Michael Pay; Michelle Perdana; Betsy Meeker; Naeema Kaleem; Liren Lily Gu; Jia Hong Seow; Dhruvangi Shah; Katherine Mao; Chia Ying Lee; Kelvin Chandraatmadia; Garibaldi Soedarjo; Yosua Setiawan; Karan Shesh; Austin Kim; Lira Ahmadiéh-Yazdi (late, 4:45pm).

Approval of Minutes

Business

1. INFORMATION/DISCUSSION/ACTION

Title: Additional Funding Request for Men's and Women's Water Polo

This item is to discuss and approve the additional funding request of \$1,850.00 for Water Polo hotel and entry fees for travel.

Presenter: Danielle Von Matt

Time: 15 minutes

- Rhea asked about the budget approved for Water Polo this year.
- Lisa checked in her figures and confirmed that Water Polo was approved for \$5,000 this year.
- Danielle is now only asking for \$400 for Water Polo.
- Danielle said the referee's fees have increased this year. She also said she cuts costs by doing build your own sandwiches.
- Quang asked how else Water Polo gets money.
Danielle responded that swimsuits are a large part of the budget, because they cannot be re-used.

- Rhea makes a motion to approve \$400 for the Men's and Women's Water Polo.
Arjun

- Quang expressed concern that the Water Polo doesn't keep good track of their money.
- Danielle responded that the error in the request could be due to the fact that she has four different teams and she could have looked at different account.
- Kulwant Singh said Danielle is the most responsible coaches on his staff. She is also highly involved in other DeAnza College life.
- Quang asked how much is in your account now.
- Danielle responded about \$1,100, and she hasn't paid yet for suits yet.
- Nehal asked if \$400 would cover all the costs for Water Polo for the rest of the year.
- Kulwant responded that the budgets are earmarked for certain line items. They cannot use funds from equipment for swim suits, for instance, because they cannot be returned. Kulwant said they do fundraise a good deal of funds every other year. These funds are for swimsuits and cannot be used for travel.
- Arjun moved to end discussion.
 - Rhea seconded.

	Present	Absent	Late	Left Early	Excused
<u>Rhea Goveas</u>	<u>X</u>				
<u>Julia Malakiman</u>			<u>X</u>		
<u>Melaine</u>	<u>X</u>				
<u>Nehal Desai</u>	<u>X</u>				
<u>Quang Nguyen</u>			<u>X</u>		
<u>Arjun Gadkari</u>	<u>X</u>				

Finance Committee passes the Additional Funding request of \$400 for Men's and Women's Water Polo.

- Rhea moves to make this Item an Urgent Item
 - Seconded by Quang.

	Present	Absent
<u>Rhea Goveas</u>	<u>X</u>	
<u>Julia Malakiman</u>	<u>X</u>	
<u>Melaine</u>	<u>X</u>	
<u>Nehal Desai</u>	<u>X</u>	
<u>Quang Nguyen</u>	<u>X</u>	
<u>Arjun Gadkari</u>	<u>X</u>	

Finance Committee approves this item as an Urgent Item, which will move to the Senate for one vote.

2. INFORMATION/DISCUSSION/ACTION

Title: Additional Funding Request for DASB

This item is to discuss and approve the additional funding request of \$100 to cover the expenses for the camping trip.

Presenter: Julia Malakiman

Time: 15 minutes

- Rhea suggested that Finance C should move funds from the DASB Leadership Training Fund to the DASB New Senate Orientation. We don't want to use the funds from Special Allocations; instead we are using funds to cover overspending from the New Senate Orientation.
- Rhea moves to transfer 100\$ DASB Leadership Training Fund to the DASB New Senate Orientation
 - Seconded by Quang
- Quang moved to end discussion.
 - Seconded by Nehal.

	Present	Absent
<u>Rhea Goveas</u>	<u>X</u>	
<u>Julia Malakiman</u>	<u>X</u>	<u>Xabstain</u>
<u>Melaine</u>	<u>X</u>	
<u>Nehal Desai</u>	<u>X</u>	
<u>Quang Nguven</u>	<u>X</u>	
<u>Arjun Gadkari</u>	<u>X</u>	

- **Finance Committee approves the transfer of funds of \$100 from the DASB Leadership Training Fund to the DASB New Senate Orientation.**
- This item will be moved to Senate for two votes.

3. INFORMATION/DISCUSSION/ACTION

Title: Finance Committee will need to review and approve the 2015-2016 DASB Budget Goals
This item is for the Finance Committee to discuss, review and approve the 2015-2016 DASB Budget Goals.

Presenter: Rhea Goveas

Time: 30 minutes

- Rhea mentioned that the language is not hard to understand but could use some improvements.
- Arjun asked why DASB doesn't fund recruitment efforts.
- Only students who belong to DASB should reap the benefits. You would be spending money on people who are not in DASB.
- Quang asked for clarification on personal goals.
- Arjun clarified that not all DASB members are here for academic purposes. HS seniors are here to be in the physical education department to stay fit.
- Quang said academic should be priority.
- John mentioned that movie tickets are not academic.
- These are guidelines, not necessarily order of priorities.
- Naeema asked should "athletics" be included as a separate category here.
- Rhea said, this is not to say we will not fund other goals for our DASB members.
- John mentioned a lot of DASB members include people already with degrees.
- Arjun said all should be included.

- Julia asked who sees these goals.
 - Lisa responded that these are on the website. The budget book goes to the Board of Trustees.
 - John said these are the guiding goals, everything that you fund should be included.
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- Point 3: Rhea suggested do we need to cut “academic benefits”
 - Naeema said academic goals are what you are pursuing while benefits include internships within different departments.
 - Arjun said benefits might include study skills, and other programs that will help you to be a better students.
 - John said yes scholarships and tutorial center.
 - Arjun suggested to change the phrase.
 - John suggested “Academic skills development”
 - Naeema suggested “academic resources”.
 - Rhea did a quick hand vote to approve the change “academic benefits” to “Academic Skills development”.
 - An intern suggested that “togetherness” be included.
 - Arjun suggested “community”.
 - One intern said that diversity covers it.
 - Arjun said civic engagement includes engaging as a citizen in the society in which one lives, while community engagement makes the DeAnza community inclusive.
 - Arjun said that the club he is involved with Students for Justice demonstrates civic engagement with their events and work. Arjun said he feels strongly about including civic engagement in the language. He does agree that community development can also be included.
 - John said that any voting drive is considered civic engagements, and also the interns at the ICCE should be considered within the bounds of civic engagements.
 - **Arjun said please add “civic engagement, campus community development...”**
 - Point 4: John said the auditors caught them one year because they were gathering funds that would have been used in future years.
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- Point 5: John said 95% of the students pay the fees but not as many actually get the card.
 - John said the card only proves membership.
 - Rhea said we want to promote the card in order to increase revenue, shouldn’t we include cardholders?
 - Lisa said in order to get tickets, they need to see the card.
 - Rhea suggested cut out “cardholders” from the language.
 - Point 6: any issues?
 - Julia asked how to define “quality”.
 - Rhea answered if you increase numbers sometimes you lose quality.
 - Quang agreed that this is a good point.
 - Rhea clarified for Nehal that this doesn’t exclude small functions, they only want to ensure quality for large events.
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- Point 7: Quang said we don’t spend all of our Revenue...
 - Lisa clarified that surplus exists when not everyone spends what they have in their budget. Most of it comes from unspent budget money.

- If revenue comes in higher than what we estimated, then it comes in as surplus. The difficulty is to fund the amount that will be actually used.
- John said last year they got 1.6 mill in requests for 1.3 mill budget.
- Lisa said there are not a lot of activities that generate DASB revenue.
- Rhea moves to extend time for 20 minutes
 - Seconded by Quang.
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- Point 7: John clarified that general student body means anyone at DeAnza college...they people are not denied from SRS day or from listening to the music DASB bought. Its hard to prove membership at a large DeAnza function.
- **Cut out “fund programs...general student body”**
- Point 8: Naeema said that this seems redundant, isn’t this our task as Finance?
- John said some groups even though they are funded elsewhere they come to DASB as a last resort.
- Arjun asked what do we do differently for groups that don’t use their funds properly.
- Rhea said next year’s senate can cut back on their funds.
- Julia said some groups are just starting off and don’t know exactly what they need and they need to be cut some slack.
- Arjun said having this buget goal does not change the behavior of the Senate that evaluates how groups are doing on their budgets.
- John said you will base your allocations off of these Budget goals. This goal would help you to see what needs to be budgeted next year.
- **Rhea wants the point to be re-phrased as “fund programs that have demonstrated efficient and effective use of the previously allocated funds.”**
- Arjun said he thinks we should include some sort of language that supports environmental awareness or sustainability. If civic engagement is important, this is just as.
- Naeema read off the specific stipulations in the DASB code.
- Arjun said these are specific ways we are sustainable, but language needs to be included in our goals.
- John said this kind of language is mentioned in the stipulations.
- Lisa said she cannot remember any group coming for funds specifically for Environmental purposes solely.
- John said this language usually belongs in the stipulations.
- Rhea said because we already have ES we might not need this included.
- Arjun said any group that has environmental sustainability in their core group principals and they looking for funds, the Senate should consider them more because of it.
- Quang agreed with Arjun.
- **Fund programs that...”environmental sustainability” to be added to #2.**
- These additions are to be approved by the Senate for one vote.
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Finance Voted to approve the revisions to the Budget Goals for 2014-2015.

	Yes	No
<u>Rhea Goveas</u>	<u>X</u>	

<u>Julia Malakiman</u>	<u>X</u>	
<u>Melaine</u>	<u>X</u>	
<u>Nehal Desai</u>	<u>X</u>	
<u>Quang Nguyen</u>	<u>X</u>	
<u>Arjun Gadkari</u>	<u>X</u>	

Finance passes the motion to add and remove the stated language to the Budget Goals 2014-2015.

4. INFORMATION/DISCUSSION

Title: Progress on Finance Committee member assignments

This item is to hear about and discuss progress on committee member's individual assignments.

Presenter: Rhea Goveas

Time: 30 minutes

- Arjun reported as Budget Education Officer- working with Nisha and Michael. They looked at budget changes for the last four years. Honors Program is the only that they want to look into. They will take two members and look into different programs and report to the committee. Arjun said he will speak with Lisa about new budgeters.
- Melaine Business Operation Manager is working with Gary on card sales and flea market. Revenue dropped drastically from last year.
- Rhea and Lisa clarified that we are only so far through the year, that why she has a discrepancy.
- Nehal said she has had help from Yosuha and ___ with this. Nehal presented on the DASV Academic Community Engagement Scholarship.
- She changed from 18 units to 12
- Rhea said they will be voting on this next week.
- Nehal said the essays should be at least 500 words.
- Quang reported as Benefits Organizer. He met with John and discussed this. He said he wants a binder with all the events detailed inside. He needs time to look at this binder. It will be useful during budget deliberations and help with decisions there.
- Make sure programs are compliant with budget stipulations. There are general categories. For instance, Quang said for travel for teams, the contest has to more than 75 miles away, and tournament has to be in CA. Water Polo for instance, they didn't mention the name of the tournament. Quang said we need more document from Budgeters in order to make an educated decision on funding.

Burning Issues

Announcements/Informational Reports

- Quang said he thinks we have been spending too much from special allocation.

Adjournment

Adjourned by Rhea at 5:00PM

Approved by the Finance: Date _____

Minutes taken by DASB Secretary Brian Romaine.

Signed: _____

