

MINUTES
DASB FINANCE COMMITTEE MEETING
Wednesday, May 9, 2001
2:00 pm – 3:00 pm
Meeting Room 1

Call to Order

Geraldine Garcia called the meeting to order at 2:05 p.m.

Roll Call

Geraldine Garcia, Kea Loewen, Stephanie Lagos, Brett Jensen

Late: Neil Parekh (2:20 p.m.)

Absent: Christina Luna, David Sarkis

Advisors: John Cогnetta, Lisa Ross-Kirk (late: 2:07 p.m.)

Public Comments

Consent Calendar

1. Line Item Transfer of \$3,240 object code 2170 (Classified Salary) to object code 2350 (Casual Salary) within the Accounts Office Staff Account, account # 41-51310 to hire a Specialist I for month of June while the Accounting Assistant is on vacation.
2. Line Item Transfer of \$600 from object code 2310 (Student Salary) to object code 2350 (Casual Salary) with the Mural Project Labor Account, account # 41-52152 to pay students who graduated De Anza and gone on to other schools but returned to complete the mural.

In item #1, Geraldine Garcia asked who was the Specialist that was hired.
John Cогnetta answered it was Luisa Choi.

Stephanie Lagos moved to approve the Consent Calendar.
Kea Loewen seconded the motion.
Motion passed.

Business

DISCUSSION/ACTION

3. Flea Market Data Base

This item is to discuss the proposal for the Flea Market Data Base.

Presenter: Casey Dick.

John Cогnetta announced that this item should be tabled until the Finance Meeting on Wednesday, May 16, 2001. This item should be discussed as a committee.

INFORMATION

4. Checks

This item is to discuss checks greater than or equal to \$5000 from June 1, 200 to April 30, 2001.

Presenter: Lisa Ross-Kirk

Lisa Ross-Kirk explained that the purpose of sharing this information is so students can see the requests made and where the dollars are spent.

Approval of Minutes

May 2, 2001

Stephanie Lagos moved to approve the Wednesday, May 2, 2001 Finance Committee Minutes as amended.

Kea Loewen seconded the motion.

Motion passed.

Burning Issues

Geraldine Garcia asked if the letters to Capital Accounts concerning Capital Items has been sent.

Brett Jensen informed the Committee that the letters has been sent.

Lisa Ross-Kirk announced that she was late because they were working on electronic signature requisitions. Also, she announced that 2 computer have been ordered and that item will be on the Finance Committee Agenda on Wednesday, May 16, 2001.

The requisition for Marion Winters was signed by Robert Griffin and Allen Frische. It was confirmed that clubs have to follow the rules of the District Per Diem.

Announcements/Informational Reports

John Cognetta sent Robert Griffin's congratulations to the people who presented and worked on the 2001 - 2002 DASB Budget Requests. He claims that De Anza's budget presentation blew Foothill College and the Board out of the water.

Adjournment

Geraldine Garcia adjourned the meeting at 2:25 p.m.

Submitted by

Karen Acosta

DASB Secretary

Approved by the Finance Committee on Wednesday, May 23, 2001