



## ICC OFFICER MEETING MINUTES

Wednesday, October 19, 2022

2:30 PM PST

Remotely Via Zoom

Facilitator: Khanh Ngo, ICC Chairperson  
& Maritza Arreola, ICC Advisor

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### **Zoom Information**

Join Zoom Meeting: <https://fhda-edu.zoom.us/j/88338765802?pwd=Y0xnVXg5RFVlT2hJQVl5T1kyUkloUT09>

Meeting ID: 883 3876 5802

Passcode: 753420

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### **Call to Order**

### **Public Comments / Questions for ICC**

### **Business Items**

#### **1. Check In & Introductions (Discussion)**

Presenter: Maritza Arreola

Description: This item is to check in with all those present at this meeting, and introduce newly elected ICC Chair of Finance and newly added ICC Interns.

Time: 15 min

- Participants shared how their week has gone and upcoming weekend plans.

#### **2. New Clubs & Club Status (Discussion)**

Presenter: Khanh Ngo, Cedric Buenviaje, Maritza Arreola

Description: This item is discuss remaining received applications and other club status

updates.

Time: 15 min

- Web-Holic Club: not approved, too similar to what ICC already does as well as upcoming projects with De Anza Discord re: promotion
- Data Structure Club: needs to edit mission of club to focus more on club rather than defining data structures

3. **Fall Club Day Debrief (Discussion/Action)**

Presenter: Ruchira Danavadi

Description: This item is to get updated on Club Day planning and final preparation needed.

Time: 20 min

- Overall things went great!!!
- 50 clubs attended! Just a couple of no-shows
- The space felt a little jam-packed. How could we spread out more?
- Speaker not strong enough and can't be heard just from other side of the event, hard to get people to come for performances
  - Stronger speaker? But also can't disrupt classes in nearby L-Quad
  - Printed schedule so people know what's going on, include performances
- More support from DASG to help table? There was a lot going on with performances, voting, clubs checking in, general questions
  - Will also have support from upcoming ICC Vice Chairs and Interns!
- How can we ensure voting goes smoother? Some people didn't seem to know what was going on. Also some ballot submissions looked to have the same handwriting but hard to tell
  - Online ballot? QR code to scan and flyer to give to clubs to promote

4. **ICC Officer Reminders (Info)**

Presenter: Maritza Arreola

Description: This item is to note reminders regarding office hours and Google Drive, and addressed remaining questions.

Time: 10 min

- Online office hours – still need Zoom links!
- Share access to Drive with Interns and new Chair

**Public Comments**

**Adjournment**

**Announcements**