



**Inter Club Council Minutes**  
**May 10, 2017**  
**1:30 pm, Student Council Chambers**

**DRAFT**

<http://www.deanza.edu/clubs>  
<http://www.facebook.com/deanzaicc>

I <3 Clubbing @ De Anza

**1. Call to Order**

ICC Chairperson, Shu Ming Liu, called the meeting to order at 1:36 pm

**2. Approval of the Minutes – May 3, 2017**

Shotokan Karate moved and seconded by The De Anza Network to approve the Minutes of May 3, 2017. There were no objections to approve the Minutes. The motion to approve the Minutes of May 3, 2017 was passed by consensus.

**3. Approval of Today's Agenda**

Shotokan Karate moved and seconded by The De Anza Network to approve Today's Agenda. There were no objections to approve the Agenda. The motion to approve Today's Agenda was passed by consensus.

**4. Club(s) on Probation**

**Missed Welcome Week Info Tent: (3)**

Saltworks Christian Fellowship must attend ICC Meetings on May 10 to get off probation

Grace Fellowship must attend ICC Meetings on May 10, 17 to get off probation

Physics Club must attend ICC Meetings on May 10, 17, 24 to get off probation.

**Missed Club Day: (4)**

AIR, Biology Club, Deep Mind X must attend ICC Meetings on May 10, 17, 24 to get off probation.

NAMI-DA must attend ICC Meetings on May 10, 17 to get off probation.

**5. Club(s) on Trial: (1)**

Reactivate: Math Club needs to have a New Club Orientation no later than Tue. May 16 by noon

The Pacific Bridge Club needs to have a New Club Orientation no later than Tue. May 30 by noon

**6. Inactive Club(s) (1)**

LEAD –Club advisor informed La Donna.

**7. Number of Active Clubs: (62)**

## 8. Calendars

### 8.1 ICC/Club Calendar of Events as of 5/9/17

Information is from the Event Planning Request Form

(**New Information in Bold**/ \* Money collected)

**May 17 Club Outreach hosted by InterVarsity Christian Fellowship – 10:00 am – 2:00 pm – Main Quad**

May 18 Spring Carnival – 11:00 am – 1:00 pm – Main Quad

May 19 Cultural Show hosted by VSA – 5:00 pm – 8:00 pm – VPAC

### 8.2 DASB Calendar of Events as of 5/9/17

Information is from the Event Planning Request Form

(**New Information in Bold**/ \* Money collected)

## 9. ICC/Club Account Balance Status as of 5/9/17 (New Information in Bold)

Club/ICC Allocation Account	(#41-54730)	\$ 3,414.66
<b>ICC Allocation-New Club Account</b>	<b>(#41-54720)</b>	<b>\$ 300.00</b>
<b>ICC Events Award Account</b>	<b>(#41-54600)</b>	<b>\$ 4,250.00</b>
ICC Capital	(#44-4290)	\$ 5,530.45
ICC Inactive Hold	(#44-4300)	\$ 9,344.45
ICC Scholarship Account	(#44-4310)	\$15,790.51
ICC	(#44-4320)	\$ 2,601.19

## 10. Business

### 10.1 Concession Bid for June 3<sup>rd</sup> (1 club) and July 1<sup>st</sup> (2 clubs)

(Information taken directly from the ICC Concession Bid Form)

MOA - Fundraising for club events.

MOA's Concession stand will be held at the Flea Market on June 3<sup>rd</sup>

### 10.2 Club budget request

Pop Music Club's request of \$400.00 from Club/ICC Allocation Account #41-54730 to Pop Music Club (#41-54735-4013) \$150.00 for Club Banner and (#41-54735-4060) \$250.00 for Club Flyers, was moved to the next ICC Meeting due to Pop Music Club's absence in today's meeting.

### 10.3 ICC Finance Code Proposed changes

The De Anza Network moved and seconded by Shotokan Karate to approve the following proposed ICC Financial Code changes. There was a discussion to this change. Shotokan Karate moved and seconded by The De Anza Network to end discussion. There were no objections to approve the motion. The motion to approve the ICC Financial Code changes were passed by consensus.

VII. CLUB 44-xxxx

1. Club event will follow Per Meal Policy: (which includes tax and tip)  
Breakfast will not exceed \$20.00 **\$10.00**

Lunch/~~Brunch~~ will not exceed ~~\$35.00~~ **\$15.00**

~~Buffet or~~ Dinner will not exceed ~~\$60.00~~ **\$30.00**

The amount needs to include tax and tip per person. An itemized receipt needs to be attached to a requisition for reimbursement.

#### **10.4 ICC Logo Suggestions**

ICC Officers conducted a discussion regarding a new design of the ICC logo. ICC invites your club members' design. If the design from your clubs gets selected, an award will be given from ICC. Further discussion will be held in the upcoming ICC Meetings.

#### **10.5 Club Room**

ICC Officers asked for Suggestions for items to put in club room a better place for clubs to be involved. Suggestions from ICC Representatives:

- Desks and/or folding tables and a couch
- Fridge
- Bigger lockers for Engineering projects or musical instruments
- Locks on door which keys can be checked out from the Office of College Life for club activities

#### **10.6 Campus Center Furniture/Center Support Suggestions**

ICC Officers asked for Suggestions for Campus Center items to improve students' college life experiences. Suggestions from ICC Representatives:

- Additional water fountain downstairs
- Additional garbage cans spreaded out
- More tables
- Tables with partitions
- Cell Phone charging stations

### **11. Reports**

ICC Chairperson: Shu Ming Liu

1. As student reps, we attend a College Board Advisory meeting at the start of each month. There we provide suggestions for maintaining the Campus Center. We would love your input and ideas for improving the Campus Center.
2. Just a reminder that our last ICC agenda meeting is on Monday June 5<sup>th</sup>. No ICC Agenda Meeting on Monday May 29. Memorial Day/Holiday/Campus Closed, we recommend submitting budget requests as early as possible.

ICC Chair of Finance: Kerry Harris

1. If your club needs funds for website support, advertising, supplies or printing submit a budget request!
2. a. \$25.00 will not be transferred from IDEA #44-4685 for club day fine due to mistake on ICC's part  
b. \$32.55 of unused budget request funds will be transferred back from Explorer's Nest #41-54354
3. Send in ideas on how to improve the club room

4. We need help designing the new ICC Logo

ICC Chair of Programs: Roxane Leung

1. Clubs can still sign up as volunteers for Spring Carnival next Thursday May 18 (11:00 am – 1:00pm)!
2. If anyone has special request for music for the Spring Carnival, please email or tell me so iI can request it to our DJ :)
3. Clubs can submit their flea market concession bid for June

ICC Chair of Marketing: Mevani Gotama

1. Thank you clubs for all the participation until this week 5 of the quarter.
2. All of the photos are already up on facebook. Make sure to like all of them.
3. Follow our facebook @DEANZAICC

DASB Liaison: TBD

ICC Advisor: La Donna Yumori-Kaku

1. Club Elections need to be completed by Fri. May 19 (6th week of Spring Qt) for club officers who will be here in Fall 2017.
2. ICC Mandatory Financial Orientation Mtg Wed. May 24, 1:30 pm - 2:30 pm in the Student Council Chambers. Please send the Club President or Vice President or Treasurer to this meeting. If a student is a one of these club officers for 2 different clubs then that student may represent two clubs. Failure to send one of these officers will put the club on Probation. There us No ICC mtg. Please do not send the ICC Rep unless they are also the Club President or Vice President or Treasurer.
3. ICC/Club Financial Roster are due no later than Wed. May 24. Please use Pen only. Please do not use a pencil – it’s difficult to read.
4. Copy Machine in Office of College Life: In the Event of a Malfunction or Special Request, please DO NOT open the Copy Machine. Instead, ask the front desk for assistance.
5. Club Meetings for the Summer, 2017: Please turn in an Event Planning Request Form NOW for summer dates. Forms are processed in the order received.
6. Student Accounts will be closed on Friday, May 12. Please plan accordingly.
7. De Anza Graduation: Apply for graduation by Friday, June 1 in order for your name to appear in the ceremony program. Students completing their degree requirements in the summer may participate in the ceremony. Caps and gowns may be purchase in the De Anza Bookstore. Additional information is available at: [www.deanza.edu/graduation](http://www.deanza.edu/graduation).

**13. Roll Call**

	Present	Absent	Probation Present	Probation Absent
<b>4 Elements Hip Hop Club</b>	X			
<b>Anime Club</b>	X			
<b>Artificial Intelligence for Robotics (AIR)</b>				X
<b>Auto Technology</b>	X			
<b>Badminton Club</b>	X			

	Present	Absent	Probation Present	Probation Absent
Biology Club				X
Cheer and Dance Team	X			
Chemistry Club	X			
Chinese Student & Scholars Association (CSSA)	X			
Circle K	X			
Clean Energy Club	X			
Competitive Gamers Club	X			
Cyber Security Club	X			
DECA	X			
Deep Mind X				X
Desi Student Association (DSA)	X			
Developers' Guild	X			
Engineering Technology Club (ETC)	X			
eSports	X			
Ethical International Career Planning		X		
Explorers' Nest	X			
Fellowship of Overseas Students (FOS)	X			
Filmmakers Union	X			
G.R.A.N.D		X		
Go Club		X		
Grace Fellowship			X	
Hong Kong Student Association (HKSA)	X			
IDEA	X			
International Student Volunteers (ISV)	X			
InterVarsity Christian Fellowship at De Anza	X			
Iranian Student Association (ISA)	X			
Japanese and American Association (JAA)	X			
K-Pop Dance Club	X			
Koala Tree	X			
Korean Student Association (KSA)		X		
M.E.Ch.A	X			
Marketing Club	X			
Medical Outreach Association (MOA)	X			
Muslim Student Association (MSA)	X			
NAMI-DA			X	
Outdoor Club	X			
Permias Indonesian Student Organization (PISO)	X			
Physics Club				X
De Anza's Political Revolution	X			
Pop Music Club		X		
Psychology	X			
PUSO	X			
Saltworks Christian Fellowship			X	

	Present	Absent	Probation Present	Probation Absent
Second Journey	X			
Shotokan Karate	X			
Statistics Club (DASC)	X			
Student Nurse Organization (SNO)	X			
Students of Success		X		
Table Tennis	X			
Taiwanese Student Association (TSA)	X			
Tech & Business Association	X			
Technology & Sustainability	X			
The De Anza Network	X			
The Helping Hands	X			
UNICEF De Anza	X			
Vietnamese Student Association (VSA)	X			
Women Empowered	X			
TOTAL	49	7	3	3
Clubs on Trial				
Math Club	X			
The Pacific Bridge Club	X			

#### **14. Adjournment**

ICC Chairperson, Shu Ming Liu, adjourned the meeting at 2:06 pm

Respectfully submitted,

Jayne Kangley  
ICC Secretary